



www.elmazproductions.com
elmazproductions@gmail.com

TERMS & CONDITIONS

Welcome to Elmaz Productions, we are delighted that you have chosen us. Workshops will be run with a minimum of 15 and a maximum of 30. Classes are run with 15. Productions vary in numbers.

PAYMENTS

Elmaz Productions requires all payments for workshops, classes and productions to be made via BCAS. An invoice will be sent to you electronically.

Workshops

Initial payment:

When you book your child or young person for a workshop, you will be required to make a 25% non-refundable deposit of the total cost. Invoiced approximately 8 weeks before commencement.

Further payment:

The remaining balance payment for the workshop is due approximately 4 weeks before commencement.

Late payment:

If payment is not received, unfortunately, your child or young person will be unable to attend and their place will be offered next on the waiting list.

Classes

Payment

When you book your child or young person for classes, you will be required to make payment in advance. Terms are 6 weeks long.

Late payment:

If payment is not received, unfortunately, your child or young person will be unable to attend and their place will be offered next on the waiting list.

Productions

Payment

Will vary depending upon the number of cast involved typically £50 to £100. Reduction rates are available.

We usually undertake productions that are licensed therefore there are restrictions placed upon Elmaz Productions in terms of certain aspects of delivery.

ELMAZ PRODUCTIONS LTD

Registered Company: 13346673
124 City Road, London EC1V 2NX



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WELCOME PACK

A detailed welcome pack will be sent to you for your child or young person upon booking the workshop or class. The welcome pack contains all the information needed before your child or young person arrives at the workshop or class. Regular emails are sent with regards to any production.

CANCELLATION POLICY

In the event of a workshop or class having to be cancelled, we will update our website, and Elmaz Productions Facebook page and Twitter. Also notifying you by email or text.

You are also very welcome to call Elmaz Productions anytime on (number given at time of workshop/class commencing) regarding any potential cancellation concerns.

If a workshop or class is cancelled due to third party circumstances, e.g. venue decides to close for any reason, including closing due to adverse weather conditions, then a refund will not be offered. However, if Elmaz Productions has to cancel a workshop or class for reasons where the team members cannot attend, then a refund will be offered.

With regards to workshops and classes, a refund cannot be offered if your child or young person no longer wishes to or is unable to attend.

In the rare event that a production is cancelled we will replace it with an alternative original variety show production or a full refund.

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