



www.elmazproductions.com
elmazproductions@gmail.com

Covid-19 Policy & Guidelines

How we are keeping your child safe during the COVID-19 Pandemic - England Only

Please do not send your child or young person to Elmaz Productions if they are feeling unwell, a family member or someone in your household are displaying COVID-19 symptoms.

Arrivals

- To minimise risk, attendees will stay in their allocated workshop/class 'bubbles' during their time at Elmaz Productions.
- All parents/carers are kindly asked to maintain social distancing when arriving at our venue. Please observe any guidance such as floor markers, etc.
- No parents/carers are permitted to enter the building (unless in an emergency).
- All parents/carers are required to either drop their child or young person at the entrance of the venue.
- Registration will be taken at the start of the workshop/class to maintain social distancing.

In Class

- We will be observing workshop/class sizes in line with social distancing.
- Frequent hand washing or hand sanitisation will be undertaken by all upon entry, between disciplines, before and after break and toilet visits, and upon exit.
- Hand sanitisers will be in each area in use at the venue and the main entrance (where applicable).
- Signage regarding hand washing / sanitising will be displayed around the venue.
- Please ensure your child only brings essential possessions to Elmaz Productions (such as water, lunch or a snack for break and any medical needs, i.e. EpiPen), and to keep those possessions close to them wherever practicable. Where possible, please DO NOT bring mobile phones to Elmaz Productions.
- Non essential items (such as props and costumes) will not be used for the time being.
- Attendees will be encouraged to cough or sneeze using the inside of their elbow to 'catch it' or a tissue which should be put into a bin bag (one per room) which the Team member will seal and dispose of after each workshop/class session.
- Face coverings to be worn where practical.

ELMAZ PRODUCTIONS LTD

Registered Company (England and Wales): 13346673
34 Lapwing Lane, Cholsey, Wallingford OX10 9QS



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Social Distancing

- We will be observing the latest social distancing guidance from the UK Government for all of our attendees where appropriate.
- Rooms will be of the required size and markings made to assist attendees in recognising the social distancing needed.
- Our toilet policy has been modified to incorporate social distancing.

Departures

- Attendees are to be collected from the same door they entered the building. Please note that we may need to stagger departure times to ensure social distancing is maintained.

Venue availability

- In the event of Elmaz Productions workshop/class venue becoming unavailable, we will unfortunately be unable to hold the workshop/class.

There may be additional safety measures in place at your Elmaz Productions venue, which we will make you aware of.

Please note, as government guidance and policy change we will be updating safety measures accordingly.

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